

# FOULNESS ISLAND PARISH COUNCIL

**Minutes** of the Foulness Island Parish Council held on Wednesday 14<sup>th</sup> December, 2016, at Lodge Farm Staff Premises, Foulness Island, commencing at 8.15 p.m.

Present: Councillors R. Green, E. Pitts (Chair) and A. Porter.

In attendance: G. Evans (MOD), J. Watson (Clerk).

## MINUTES

- 1. The Chair to declare the meeting open.**
  - a. The Chair declared the meeting open.
- 2. To receive apologies for absence.**
  - a. Apologies for absence were received from County Councillor C. Seagers, District Councillors Efde, Hookway and Hughes, Parish Councillors Bickford and Giles and N. Uden
- 3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
  - a. There were no declarations of interest.
- 4. To sign as a correct record the minutes of the Full Council meeting held on 12th October, 2016.**
  - a. Proposed Councillor Porter, seconded Councillor Green that the minutes of the Full Council meeting held on 12th October 2016 be approved. Carried unanimously.
- 5. To receive a report from the District and County Councillors for the area on any matters of interest.**
  - a. No District or County Councillors were present at the meeting.
- 6. Financial Matters**
  - a. Proposed Councillor Pitts, seconded Councillor Green that the Bank Reconciliation as at 31st October, 2016 be approved. Carried unanimously.
  - b. Proposed Councillor Green, seconded Councillor Porter that the payment requests for October/November/December 2016 be approved. Carried unanimously.
  - c. Proposed Councillor Green, seconded Councillor Porter that the receipts for October/November 2016 be approved. Carried unanimously.
- 7. External Audit Report**
  - a. Proposed Councillor Pitts, seconded Councillor Porter that the External

Audit Report be approved. Carried unanimously. A vote of thanks was given to the Clerk for his excellent work in this regard.

**8. Clerk's Report**

- a. The Clerk reported that a gift voucher had been sent to Relda Farendon, the retired postmistress.

**9. Risk Assessment**

- a. The Risk Assessment report circulated prior to the meeting was considered and it was agreed to defer discussion of that until the next meeting.

**10. Transparency Code for Smaller Councils**

- a. The Clerk reported that he was still in discussions regarding the setting up of a Parish Council Website.

**11. Play Area Funding**

- a. Councillor Porter reported that he was still endeavouring to obtain matched funding to improve the Play Area. This was proving very difficult.

**12. Ministry of Defence**

- a. Geoff Evans, Resident Project Office reported that it had been a very quiet time. He mentioned the difficulty that the MOD would have in complying with access to footpaths.

**13. Defence Infrastructure Organisation**

- a. There was no report from the Defence Infrastructure Organisation. A question was raised about the letting of houses on the Island and the Clerk was asked to write to the DIO appropriately.

**14. QinetiQ Report**

- a. To Clerk reported that Nicki Uden would be e-mailing her report to him. He would be including the report in the Parish Council section of the Island Newsletter.

**15. The meeting will stand adjourned to permit Parishioners of Foulness to Address the Council.**

- a. It was reported that street lights were not working at Courtend. Geoff Evans would report this.
- b. It was noted that there was difficulty connecting to Broadband through BT.

**16. At the Chair's discretion for Councillors to exchange information on matters relating to the Parish.**

- a. Councillor Green asked how many children who would use the play area lived on the Island

Meeting closed at 7.35 pm

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